

**MANAGEMENT INFORMATION SYSTEM (MIS)
USER MANUAL**

DLAM 4745.40, VOL. VI
Revision Date: October 11, 2001

VIEW DATA TRNSMN-POST

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UM-I-VS-101.DOC

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Background: This is the display for the **VIEW DATA TRNSMN/POST** (option 50), from **MIS9, VIEW STATUS** screen. This display allows **MIS** subscribers to view their facilities **MIS** transmissions that are received and processed at the **MIS Central Site**. This process is used to ensure the data integrity of the **MIS** system.

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MC61                DISTRIBUTION STANDARD SYSTEM                PAGE 001
08:47:32            SITE DAILY UPDATE STATUS                    14SEP2001
-----
FACILITY: XX        NUMBER OF DAYS: XX        USER ID: XXXXXXXX

XXXXXXXX XXXXXXXX - XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX XXX
XXXXXXXX XXXXXXXX - XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX XXX

XXXXXXXX XXXXXXXX - XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX XXX
XXXXXXXX XXXXXXXX - XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX XXX
XXXXXXXX XXXXXXXX - XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX XXX
XXXXXXXX XXXXXXXX - XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX XXX
XXXXXXXX XXXXXXXX - XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX XXX

F1=MENU  ----- F3=EXIT  ----- F5=BOOKMARK  ----- F7=PG BWD  ----- F8=PG FWD
                                THIS IS THE FIRST SCREEN
TRANS CONTINUES                                NEXT TRANS==>
  
```

After option 50, from the **VIEW STATUS (MIS9)** screen has been made the above screen **VIEW DATA TRNSMN-POST (MC61)**, will appear and the cursor will be positioned at the **FACILITY** field. The **USER ID** field will contain an eight position plain text display of the person signed on to the **MIS** system.

IN . . . field	ENTER . . .
FACILITY	Enter the two position alpha/numeric facility site code.

Press **[ENTER]** or press **[TAB]**.

If you press **[ENTER]**, the body of the screen will fill with one days processed data. However, if **[TAB]** is pressed the cursor will go to the **NUMBER OF DAYS** field.

CONTINUED ON NEXT PAGE

MANAGEMENT INFORMATION SYSTEM (MIS) USER MANUAL

DLAM 4745.40, VOL. VI
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UM-I-VS-101.DOC

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IN . . . field	ENTER . . .
NUMBER OF DAYS	Enter a two position numeric <i>no less</i> than 01 and <i>no greater</i> than 30.

Press [ENTER].

The body of the screen will fill with least one days data processing messages:

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
The date the data transmission was received at the MIS Cental Site for processing.	The time that the data transmission was released at the MIS Central Site for processing.	<ul style="list-style-type: none"> • DATA RECEIVED BY OGDEN-DPOC OPERATIONS FOR ... • PROCESSED CORRECTED ERRORS • MANUAL COUNTS RECEIVED BY OGDEN-DPOC FOR ... • POSTED TO THE MIS STATS DATA BASE • DATA RECEIVED – SUSPECTED DUPLICATE FOR ... 	OKD – The transmission was deleted.

CONTINUED ON NEXT PAGE

MANAGEMENT INFORMATION SYSTEM (MIS) USER MANUAL

DLAM 4745.40, VOL. VI
Revision Date: October 11, 2001

UM-I-VS-101.DOC

VIEW DATA TRNSMN-POST

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
		<ul style="list-style-type: none">• DATA RECEIVED – MIXED DATA• DATA RECEIVED – MISSING ACTIVITY DATE• UNTRANSLATABLE STATUS CODE	<ul style="list-style-type: none">• OKF – The transmission was fixed.• DEL – The transmission will be deleted during the next batch run.• FIX – The transmission will be fixed during the next batch run.• PEN – The transmission erred on receipt at the MIS Central Site. The error was corrected and will be processed during the next batch run.

CONTINUED ON NEXT PAGE

MANAGEMENT INFORMATION SYSTEM (MIS) USER MANUAL

DLAM 4745.40, VOL. VI
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UM-I-VS-101.DOC

VIEW DATA TRNSMN-POST

Depending on your choice, control will pass to the next procedure. You may continue to review the other **VIEW DATA TRNSMN-POST** options in the **MIS USERS MANUAL** by going to the **MIS WEB** button selection menu.

If you do not make a selection at the **FACILITY** field, you may use the "F" (Function) keys.

- Pressing **[F1]** will return control to **MIS INQUIRIES (MIS0)**.
- Pressing **[F2]** will refresh the screen and place the cursor at the **FACILITY ID** field. (See **ERROR MESSAGES**)
- Pressing **[F3]** will exit **DSS**.
- Pressing **[F5]** ...this is a **DSS** feature only.
- Pressing **[F6]** will place the cursor at the **SITE** field. (See **ERROR MESSAGES**)
- Press **[F7/F8]** if the message **THIS IS THE FIRST SCREEN**, appears. This action will allow you to page forward or back.

NOTE: If you press any other "F" key not listed above the system will not respond.
If the message **THIS IS THE ONLY SCREEN**, appears no other screen will be displayed for this process.

CONTINUED ON NEXT PAGE

MANAGEMENT INFORMATION SYSTEM (MIS) USER MANUAL

DLAM 4745.40, VOL. VI
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UM-I-VS-101.DOC

VIEW DATA TRNSMN-POST

ERROR MESSAGES

MESSAGE	PROBABLE CAUSE	CORRECTIVE ACTION
LINK NOT FOUND	An incorrect menu selection was entered.	Enter a listed menu selection found on screen MIS9 .
INVALID SITE ID	You have pressed the [F6] , key and entered a different SITE and/or WORK code in the field.	The [F6] , key is used only in the DSS . Changing the SITE field will “hang-up” the menu selection. Insure that the field SITE has MISP and the field WORK has SP . Press ENTER and the cursor will go to the LINK TO field.
ENTER FACILITY ID	You pressed the [F2] , key. The screen is refreshed.	Enter a valid FACILITY ID .
NUMBER OF DAYS MUST BE NUMERIC	The number of days entered was not numeric.	Enter a two position number (e.g. 01).
THE MOST RECENT 30 DAYS ARE KEPT	The number of days entered exceeds the data on file.	Enter the correct number of days, <i>no less</i> than 01 and <i>no greater</i> than 30.
INVALID FACILITY FOR INQUIRY	The entry in the FACILITY field is invalid.	Enter the correct Facility Site Code found on the MIS FACILITY SELECTION menu.

CONTINUED ON NEXT PAGE

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UM-I-VS-101.DOC

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ERROR MESSAGES

MESSAGE	PROBABLE CAUSE	CORRECTIVE ACTION
NO FAC RECORDS WITHIN NUM-OF-DAYS	The facility data was found but did not fall within the number of days requested	Re-enter the number of days within the correct range.
NO DATA FOR THIS FACILITY	A facility was selected for which no data has been received.	Enter another facility.
NO DATA FOR FAC WITHIN NUM-OF-DAYS	No data was found for the facility selected and/or the data found did not fall within the number of days entered.	Enter the another Facility Site Code and/or re-enter the number of days within the correct range.
